

Bibliography Formats for Selected Types of References

Bibliography Format for Books

Capitalization and punctuation are important.
Follow examples exactly.

Information needed:

Author's name, (last name, first name).

Title of book, underlined or in *italics*.

City of publication: publisher's name, year of publication, pages used.

Example:

Black, Susan. Bears, Bears, Bears. New York: Dial, 1987, p. 24-26.

Bibliography Format for Web Sites

Information needed:

Author or originator.

"Title of item." [Online]

Date you accessed site (day, month, year).

URL <<http://address/filename>>.

Example:

U.S. Census Bureau. "American FactFinder: Facts About My Community." [Online] August 17, 2001.

<http://factfinder.census.gov/servlet/BasicFactsServlet>.

Bibliography Format for Print Encyclopedias

Information needed:

Author of article, if known (look at end of article. If no author, start with title of article).

Title of article in "quotation marks."

Title of book, underlined or in *italics*, year of edition, volume number, pages used.

Examples:

Jones, Fitzgerald. "Abraham Lincoln." World Book Encyclopedia, 2000, Vol. 11, p. 35-37.

"Polar Bears." World Book Encyclopedia, 2000, Vol. 12, p. 216-217.

World Book OnLine

Information needed:

Author of article, if known.

Title of article in "quotation marks." World Book OnLine,
URL (<http://www.worldbookonline.com>),

Date you accessed the article (month, day, year) .

Beasley, Maurine H. "Roosevelt, Eleanor." World Book OnLine,
<http://www.worldbookonline.com>, May 27, 2002.

Bibliography Format for a Magazine or Periodical

Information needed:

Author's name (last name, first name).

Title of article, in quotation marks.

Title of the periodical, underlined or in *italics*

Publication date, in this order: month, day, year.

Page numbers (if not consecutive, do this: 139 +)

Examples:

Eagan, Emily. "Like Father, Like Son." Calliope Oct. 2001: 8-10.

Fowler, Hank. "My Pets." Boy's Life Nov. 2000: 12+.

General guidelines

For each source listed, begin first line at left margin and indent each line that follows.

Note punctuation in samples and follow exactly.

If some of the required information, such as author or place of publication, is not available, leave it out and go to next item.

Arrange all sources in one list, alphabetically by first word, which will generally be either the author's last name or the first important word of the title.